Job Description: Video Production Intern

Company Name: International Friendships, Inc.

Job Title: Video Production Intern

Reports to: Director of Media Services, Tuyata Tserev

Opportunities and experiences for the intern:
IFI's Media Department provides an opportunity to students who interested in working with media after or during their education. We reinforce their knowledge through practical field experiences in areas of communication, video production, graphic design and website development:

Duties and responsibilities:
- Create digital training materials and syndicate the materials to other campuses across the U.S.
- Promote IFI's work to churches, volunteers and universities
- Hands on Sony HDR-AX2000 professional camcorder and Adobe Premiere CS6 and Final Cut Express 4
- Contact students, volunteers and church coordinators for projects
- Set up equipments before every interview on the video or photo shooting
- Work with a multicultural team and have field experiences

Qualifications:
- Pursuing BS/BA related to communication, media studies, filming and project management
- Prefer GPA of 3.0 or higher
- Excellent communications and warm and engaging interpersonal skills.
- Organizational and coordination skills and time management.
- Ability to work multicultural teams.
- Ability to travel around Columbus to meet students and volunteers.
- Understand IFI's vision, mission and values. See http://ifipartners.org/about.php

Compensation:
1. No stipend is available for this position.
2. Approved expenses can be reimbursed.
3. Character development and leadership training.
4. Build relationships for future references.
5. Help other International students.
6. Free parking

Schedule:
Ability to work minimum of 20 hours per week.